



Minutes

NNMARMA Board Meeting

Thursday, November 9, 2017, 8 a.m. MST

Attending

- Karen Payne, President
- Geoff Kelly, Vice President
- Julie Filatoff, Secretary

President—Karen Payne

- Asked the Secretary (Julie) to check with the Secretary of State's Office about the protocol for changing the chapter's name (for example, from Northern New Mexico to New Mexico).
- Karen reported that our chapter has many new members. Julie will input into StarChapter.
- Karen asked Julie to double-check where our email addresses (president@, vicepresident@, etc.) are going, and to fix them if needed.

Officers' and Directors' Reports

A. Treasurer—Vacant

- Checking account balance (note: there was no board meeting in October; strategic planning session held instead):
 - As of 9/30/2017: \$4,903.34
 - As of 10/31/2017: \$4,708.35
- See attached reports.

B. Membership and Outreach—Vacant

- Nothing new to report.

C. Vice President—Geoff Kelly

- The board discussed having a "live" chapter meeting again soon. Julie asked Geoff which venues the Texas chapters used. Geoff reported that San Antonio uses a hotel and offers lunch; Corpus Christi uses a local community college (at no charge to the chapter); and Austin uses a bank's conference room. Given that Bank of America is now our chapter's bank, could we use one of their branch's conference rooms?
- Karen noted that SRCA welcomes us to use its facility. Perhaps the Pinon Room for our April workshop?
- Julie will check to see if the Jewish Community Center (northern Albuquerque) is a good venue for shorter meetings with fewer attendees (than an annual workshop/conference).

D. Secretary—Julie Filatoff

- Nothing new to report. Julie reminded everyone to take StarChapter board training.

Old Business

President

- Karen requested a copy of the final Rio Grande membership roster (9/6/2017) from ARMA in an attempt to track who went to 099 status and whom we gained from the merger. No reply yet.
- Karen requested escrow reports from ARMA. No reply yet.
- Karen requested that Julie start receiving the membership rosters so she can update StarChapter. Julie received them on 10/5.

Board Vacancies—Suggestions for Recruitment

- Treasurer—Most urgent and required by bylaws and for checks and balances (someone on the bank account besides the President; ideally within New Mexico due to banking).
- Membership Director
- Education Director

Strategic Planning/Long-Range Planning Meeting

- Karen, Geoff, and Julie met at Iron Mountain in Albuquerque on Wednesday, October 11, and discussed longer-range goals.

New Business

- None, other than that above.

Adjourned at 8:50 am.

Minutes taken by Julie R. Filatoff